



Rental Application Instructions

Step 1 – Please have all applicants 18 years of age and over complete the attached application.

- **The application fee is \$40 per person (cash or money order made out to Illinois REO Sales, only!)**
- **A credit report ran by another company and/or individual will not be accepted.**

Step 2 - Email application to Kevin Connors illinoisreosales@gmail.com along with the following items:

- **Copy of ID(s) – please enlarge it so it can be easily read**
- **Copy of two (2) most current pay stubs**
- **Copy of Money Order for application fee(s) made payable to Illinois REO Sales (Mail money order to Chase Real Estate c/o Kevin Connors, 1903 Springbrook Square Dr., Naperville, IL 60564)**

Please call Kevin Connors directly at 708-990-2762 or e-mail at illinoisreosales@gmail.com with any questions.

Thank you!



MAINSTREET ORGANIZATION OF REALTORS®
CREDIT/BACKGROUND CHECK AUTHORIZATION



(This Form is to be Used by Brokers Only and not Disseminated to Landlords or General Public)

1 One form per adult applicant, including married spouses with different last names.
2 One form for married spouses with same last name and address.

3
4 Applicant #1: _____ Phone: _____
5 Any Other Name(s) Used: _____ Social Security Number: _____
6 Drivers License Number: _____ Date of Birth: _____
7

8 Applicant #2: _____ Phone: _____
9 Any Other Name(s) Used: _____ Social Security Number: _____
10 Drivers License Number: _____ Date of Birth: _____
11

12 Present Address: _____
13

14 Previous Address: _____ How Long? _____
15

16 *****
17

18 ☐ Individual Credit Check - \$ _____ ☐ Individual Plus Spouse - \$ _____
19 (Both Signatures are Required)
20

21 *** This fee is charged for performance of a service. It is not to be considered the cost of the credit report.
22 ** Per credit reporting agency, spouses must have the same last name and same address. If spouses have different last names and/or addresses, two
23 individual reports will be run. The individual rate of \$ _____ applies for each report.
24

25 \$ _____ has been paid for this credit check. **THIS SUM IS NOT REFUNDABLE.**
26

27 \$ _____ has been paid for this background check. **THIS SUM IS NOT REFUNDABLE.**
28

29 **PLEASE NOTE: PROVIDING A COPY OF CREDIT/BACKGROUND REPORT TO APPLICANT(S)**
30 **IS PROHIBITED.**
31

32 I/We certify that I/we have read the above authorization that the information therein is true and correct. I/We
33 understand that this authorization shall be incorporated in and become a part of the lease of the premises
34 sought and if incorrect or untrue shall be grounds for cancellation of the lease. I/We authorize a background
35 investigation and credit check to be made whereby information is obtained through interviews with my/our
36 landlord(s) or other(s) with which I/we am/are acquainted. I/We understand I/we have the right to make a
37 written request within a reasonable amount of time to receive additional detailed information about the nature
38 and scope of this investigation.
39

40 Signature: _____ Date: _____
41 Applicant #1

42
43 Signature: _____ Date: _____
44 Applicant #2
45

46 **KEEP ALL ORIGINALS IN FILE**



MAINSTREET ORGANIZATION OF REALTORS®
APPLICATION FOR LEASE



(Please Fill Out One Form Per Adult Applicant)

1

Location: _____

2

Landlord: _____

3

4

NEW LEASE TERMS :

5

Address: _____

6

Month Rental: \$ _____

7

8

APPLICANT :

9

Applicant Name: _____ Phone: _____

10

Present Address: _____

11

Date of Birth: _____

12

Driver's License Number: _____

13

Number to Occupy Premises: Adults: _____ Children: _____ Pets: _____

14

Ages of Boy(s): _____ Ages of Girl(s): _____

15

16

Present Landlord: _____

17

Address: _____ Phone: _____

18

Present Rent: \$ _____ When Due: _____ Lease: _____ Expires: _____

19

Reason for Moving: _____

20

Number of Years at Above Address: _____ Are you Sharing Premises? _____ How Long? _____

21

If Sharing Premises Give Name(s): _____

22

23

Previous Address: _____ How Long? _____

24

Previous Landlord: _____ Phone: _____

25

Address: _____

26

27

EMPLOYMENT :

28

Employer: _____ Years: _____

29

Address: _____ Phone: _____ Income: \$ _____ per _____

30

Position: _____ Supervisor's Name: _____

31

If less than two years, give former employer: _____ Years: _____

32

Address: _____ Phone: _____

33

Position: _____ Supervisor's Name: _____

34

35

OTHER INCOME :

36

Source: _____ Amount: \$ _____ per _____

37

38

REFERENCES :

39

Name: _____ Relation: _____

40

Address: _____

41

Phone: _____ E-Mail: _____

42

43

Name: _____ Relation: _____

44

Address: _____

45

Phone: _____ E-Mail: _____

46

47

OTHER INFORMATION :

48

Name of Nearest Adult Relative Not Living With You: _____ Relation: _____

49

Address: _____

50

Phone: _____ E-Mail: _____

51

52

Any litigation (i.e. evictions, suits, criminal cases, judgments, bankruptcies, foreclosures)? If yes, please provide details

53

and dates: _____

54

55

56

57

When is the best time to contact you? _____

58

59

I certify that I have read the above application and that the information therein is true and correct. I understand that

60

incorrect or untrue information shall be grounds for cancellation of the lease. I authorize an investigation to be made

61

whereby information is obtained through interviews with my landlord(s) or other(s) with whom I am acquainted. I am

62

aware that the Landlord reserves the right to perform a credit and/or background check.

63

64

65

Print Name

66

67

68

Signature

Date